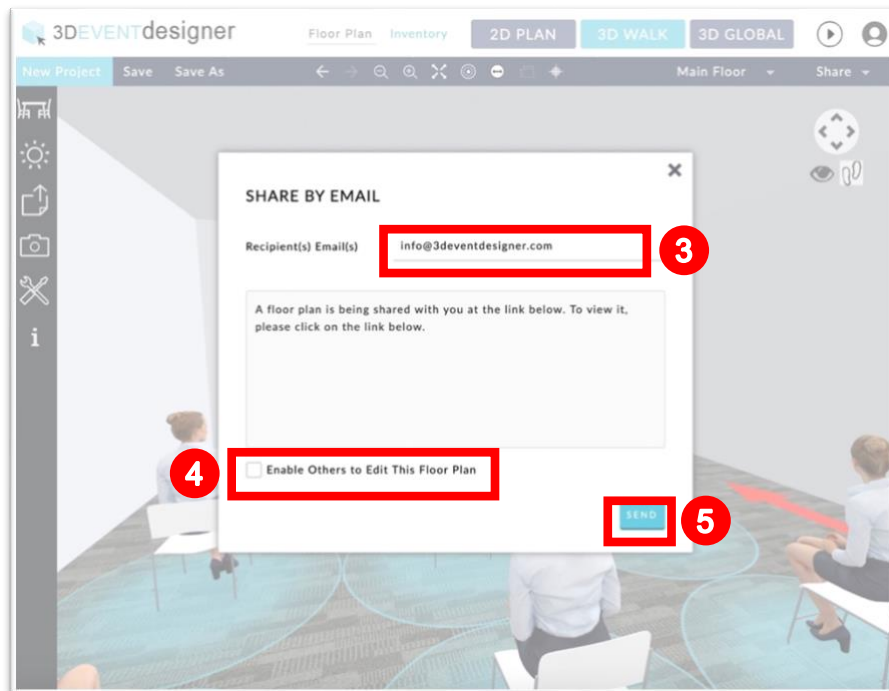


Email a Floor Plan for Others to Edit

This Guide will teach you how to enable editing privileges for others to edit your floor plan.

1. Click the “Share” dropdown located on the right in the navigation bar.
2. Click the “Email” option.
3. Input the recipient’s email address.
4. Check the “Enable Others to Edit This Project” box to enable editing access.
5. Click the “Send” button. The recipient will then receive an email with a link to edit the floor pan.



Note: Do not check the “Enable Others to Edit This Project” box if you do not want to enable editing permissions. And never give anyone your login credentials.